

Vice Chair of Humanistiska fakultetsrådet (HFR)

About HFR

HFR is part of Stockholm University Student Union (SUS) and is a platform that brings together representatives from all student councils and PhD student councils at the Faculty of Humanities. HFR functions as a discussion and information forum where students and PhD students can exchange experiences and coordinate study monitoring on faculty level.

The mission of the Faculty Council

- Appoint representatives to the preparatory and decision-making bodies at the Faculty of Humanities
- Pursue faculty-wide issues of the student and PhD student councils
- Act as an information channel between the faculty's bodies and the student and PhD student councils

Faculty Council meetings

- The council meets approximately 4 times per semester
- Meetings usually take place in SUS premises but can also be held online
- The meeting language is English

About the Vice- Presidency

Term of office

The regular term of office for all board members and representatives is 1 year (Jan-Dec). The person appointed as a board member and/or representative at the annual meeting thus holds the position until the next annual meeting.

Compensation

- For students from undergraduate and advanced level, a fee of SEK 500 per meeting is paid for the role of vice chair. To receive remuneration for your assignment, you must be a member of SUS
- For PhD students, a 20-day extension/year applies

Assignment description

- Ready to act as chair of the council when needed
- Together with the chair act as a contact person of HFR that the university, SUS office and other relevant actors can turn to
- Together with the chair send out notice of the meetings, as well as prepare and send out the agenda
- Together with the chair inform those who cannot attend the next meeting that they either send a suppliant or send in a written report



- Together with the chair work to ensure that the work, discussion climate, workload and working environment in the council functions well

Meritorious for the assignment

- Experience with student influence
- Experience in chairing meetings where the meeting language is English
- Good understanding of the structure and organization of the Faculty of Humanities

If you have any questions about this position, you can email studentombud@sus.se.