

## Chair of the Social Science Faculty Council (SFR)

### About SFR

SFR is part of Stockholm University Student Union (SUS) and is a platform that brings together representatives from all student councils and PhD student councils at the Faculty of Social Science. SFR functions as a discussion and information forum where students and PhD students can exchange experiences and coordinate study monitoring on faculty level.

### The mission of the Faculty Council

- Appoint representatives to the preparatory and decision-making bodies at the Faculty of Social Science
- Pursue faculty-wide issues of the student and PhD student councils
- Act as an information channel between the faculty's bodies and the student and PhD student councils

### Faculty Council meetings

- The council meets approximately 4 times per semester
- Meetings take place in SUS premises
- The meeting language is English

### About the Presidency

#### Term of office

The regular term of office for all board members and representatives is 1 year (Jan-Dec). The person appointed as a board member and/or representative at the annual meeting thus holds the position until the next annual meeting.

#### Compensation

- For students from undergraduate and advanced level that are members of SUS, a compensation of SEK 500 per meeting is paid for the role of chair
- For PhD students, a 30-day extension/year applies

#### Assignment description

- Responsible for ensuring that instructions for the council are followed
- Together with the vice chair act as a contact person of SFR that the university, SUS office and other relevant actors can turn to
- Together with the vice chair send out notice of the meetings, as well as prepare and send out the agenda
- Together with the vice chair inform those who cannot attend the next meeting that they either send a suppliant or send in a written report
- Together with the vice chair work to ensure that the work, discussion climate, workload and working environment in the council functions well



#### Meritorious for the assignment

- Experience with student influence
- Experience in chairing meetings where the meeting language is English
- Good understanding of the structure and organization of the Faculty of Social Science

If you have any questions about this position, you can email [studentombud@sus.se](mailto:studentombud@sus.se).