

# Central PhD Student Council, Centrala doktorandrådet (CDR)

The Central PhD Student Council (CDR) is SUS council for discussing all matters that concern PhD students at Stockholm University. CDR serves as an advisory body for SUS when it comes to these questions but can also act independently of SUS. CDR elects PhD students for several positions across university level.

## What we are looking for

2 ordinary PhD student representatives and 2 suppliants.

### Why become a representative?

- Knowledge about what is happening on faculty and central university level
- A broader circle of contacts within the university
- A merit for your résumé/CV
- Prolongation

#### Number of meetings per semester

4 meetings at approximately 2 hours.

#### Language

The meetings are held in English and all the meeting papers are in English.

#### Term

Student representatives are elected from the faculty council's annual meeting until the next annual meeting. The annual meeting usually takes place in early December. If the student representative is elected at a meeting after the annual meeting, the term of office is then until the next annual meeting.

### Prolongation

As an ordinary member you receive up to 20 days of prolongation, this is a high number of prolongation days, and you are a representative of HFR expected to report back to HFR, meaning that you are expected to participate in the HFR meetings. As a suppliant you only receive prolongation if you are participating in a meeting where the ordinary members are not able to participate.

#### What is expected of you as a representative:

#### Prior knowledge

No prior knowledge is needed. The chair of the body is responsible for giving you an introduction. You can prepare questions and send an email to the chair if something is unclear.

Stockholm University Student Union



# Before the meeting

About a week before the meeting, you will get a calling with the agenda and the documents. Read through these before the meeting to better understand the issues that will be discussed and the decisions that will be made.

# During the meeting

As an ordinary representative you have the right to speak and vote. As a suppliant you have the right to speak but you can only vote if you step in for one of the ordinary representatives.

# After the meeting

As a representative, you report back to HFR about things of relevance that were discussed or decided upon at the meetings you have participated in. You can also be present at the HFR meeting and report directly.

# Absence

If you for some reason cannot participate in a meeting, inform CDR at <u>cdr@sus.se</u> and, as an ordinary representative, let your suppliant know.